



GUIDELINES AND CRITERIA FOR SCHOOL NURSE OF THE YEAR NOMINATION

Purpose

To emphasize the contribution of school nurses in the state of Oregon by focusing on one school nurse each year that has demonstrated excellence in the practice of school nursing.

Nominee's Name: _____

School District or Agency: _____

Eligibility

1. Must be employed full time as a school nurse. Full time shall mean working the full position that is available. If the only school nurse position in the community involves fewer hours than full time, it will be considered full time for purposes of this eligibility criteria.
2. Must be a current member of Oregon School Nurses Association (OSNA) with documentation of membership for the past 2 years.
3. Must be a registered nurse.
4. Evidence of superior quality of school nursing services must be documented and submitted to the nominating committee. Criteria for selection shall be based on the judgment of meeting the following categories below:

Criteria for Selection

Quality of care
Education
Professional Involvement
Collaboration
Case Management

Research
Resource Utilization
Communication
Program Management
Health Education

Procedure for Submission of Application

Please include the following:

1. OSNA Nomination Form
2. A narrative describing the nominee's contributions in as many of the above criteria as applicable.
3. 6 or more letters of support must be included in the nomination packet.
4. Submit the original and 5 copies of the completed nomination packet to the OSNA President Elect at the address listed on the OSNA Nomination form.
5. The completed nomination packet must be postmarked no later than March 10, 2008.

Selection Process

The School Nurse of the Year Committee review all nominations. Presentation of award is made at the annual OSNA Spring Conference.